

One Student One Community Many Futures

12 January 2024

Dear Helensvale State High School Community

Welcome to the 2024 school year, a year of continued opportunity and success. I trust that our students had a safe and enjoyable break and that families have made the most of the holiday season. I would especially like to welcome our new families to the Helensvale State High School community, a community that works together to support the learning and well-being of our students.

It is now time for students, parents and carers to start thinking of the return to school. Below is some information that will assist in ensuring a smooth start to the new school year.

School Commencement Dates 2024

The first day back for Years 7, 9 and 11 is Monday 22nd January. All students will be in attendance from Tuesday 23rd January.

Our staff and Year 12 leaders will be available to support students to find their way to their various areas.

I would suggest that where possible students arrive no later than 8.30am on their first day back so there is time to find venues and classrooms.

Student Timetables

Students will be emailed their timetable to their school email address on Friday 19th January. Timetables will then also be accessible through the state-wide OneSchool data base which can be accessed by all students on or off campus.

Students are expected to view their school timetable **no later than the weekend prior to** arriving at school, so they know which **roll class** they are assigned to. A reminder that students will not be able to use their mobile device to do this once they enter the school grounds.

Students will also be given a hard copy of their timetable during class on the first day.

Monday 22nd January Procedures

- Year 7 students are to meet in the Student Activity Centre (SAC). Students are to locate their names from the alphabetical lists, according to surnames, posted around the SAC walls. The student's roll class will be beside their name. Students are asked to then sit in the designated roll class line straight away. There will be roll class signage at the front of the SAC stage area. Parents and carers are welcome to accompany their children to the SAC. Parents are welcome to remain with students until they begin dispersing for their first class around 9:15am. Any student/parent who cannot find their child's class can approach a student leader for assistance. Our leaders will be visible in fluorescent jackets.

- Year 9 students will assemble at Karangbah and sit in their designated roll class line.
- Year 11 students will go straight to their roll mark classes.

Tuesday 23rd January Procedures

- Year 7, 9 and 11 students will go straight to their roll class.
- Year 8 students are to meet in Karangbah and sit in their designated roll class line.
- Year 10 students will go straight to their roll mark classes.
- Year 12 students will meet in the Student Activity Centre (SAC). Principal's address will commence in the SAC at 9:15am.

If your student is not commencing school at **the beginning of term one** please advise Administration as soon as possible, giving the reason and duration of absence so we can maintain their enrolment at our school. Our preferred method of notification is by SMS 0457 478 277. If your student will **not be returning** to our school in 2024 please advise Administration asap so they can be exited from the school.

School Times

School commences with roll mark each morning at 8:45am. School concludes at 2:55pm Monday to Thursday. On Friday school concludes at 1:15pm.

School Bus Passes – a message from Kinetic

Who should apply / reapply?

- All students transitioning from Primary School to High School / Year 6 to Year 7
- Students with a 2023 bus pass who need to update or change any of their details
- Students without a bus pass wishing to travel on a bus.

Who doesn't need to apply / reapply?

- Students who currently have a bus pass for 2023 which do not fall into the above categories
- Students without a bus pass not wishing to travel on the bus

Please visit the below links for more information on applying for a School Bus Pass through the School Transport Assistance Scheme (STAS).

<https://www.qld.gov.au/transport/public/school/school-transport-assistance/apply-for-school-transport-assistance>

<https://stas.forms.tmr.qld.gov.au/content/forms/af/TranslinkForms/STASApplication/STASApplication.html>

If you have concerns regarding your schools' services or a student on the network, Kinetic can be contacted directly on 07 5552 2700 and select option 5, where you will be directed to the Customer Experience Team.

Student Dress Code

A reminder to our school community, that we are a uniform school and our [Dress Code](#) is aligned to the Department of Education's Student Dress Code policy and procedures. All students are to arrive to the first day of school in their formal uniform.

Away for the Day Mobile Phone Policy

Our [Student Code of Conduct](#) has been revised to incorporate the policy on the use of mobile phones and wearable devices. Please follow the link provided to review the updated guidelines.

Finance and Uniform Shop Hours

		FINANCE	UNIFORM SHOP
1 week before school returns – 2024	Monday January 15 th	8am – 3pm	8am – 3pm
	Tuesday January 16 th	8am – 3pm	8am – 3pm
	Wednesday January 17 th	8am – 3pm	8am – 3pm
	Thursday January 18 th	10:30am – 5pm	10:30am – 5pm
	Friday January 19 th	8am – 12pm	8am – 12pm

1st week Term 1 – 2024 Week 1	Monday January 22 nd	8am – 3pm	8am – 3pm
	Tuesday January 23 rd	8am – 3pm	8am – 3pm
	Wednesday January 24 th	8am – 3pm	8am – 3pm
	Thursday January 25 th	8am – 1pm	8am – 1pm
	Friday January 26 th	CLOSED – PUBLIC HOLIDAY	

2nd week onwards (regular hours)	Monday	8am – 1:45pm	8am – 12pm
	Tuesday	8am – 1:45pm	8am – 12pm
	Wednesday	8am – 1:45pm	8am – 12pm
	Thursday	8am – 1:45pm	8am – 12pm
	Friday	CLOSED	

Administration Office Hours

1 week before school returns – 2024	Monday January 15 th	8am – 3pm
	Tuesday January 16 th	8am – 3pm
	Wednesday January 17 th	8am – 3pm
	Thursday January 18 th	8am – 3pm
	Friday January 19 th	8am – 3pm

1st week Term 1 – 2024 Week 1 (regular hours)	Monday	8am – 3:30pm
	Tuesday	8am – 3:30pm
	Wednesday	8am – 3:30pm
	Thursday	8am – 3:30pm
	Friday	CLOSED – PUBLIC HOLIDAY

Canteen Hours

1 week before school returns – 2024	Monday January 15 th	CLOSED
	Tuesday January 16 th	
	Wednesday January 17 th	
	Thursday January 18 th	
	Friday January 19 th	

1st week Term 1 – 2024 Week 1	Monday	7.30am – 1:45pm
	Tuesday	7.30am – 3:20pm
	Wednesday	7.30am – 3:20pm
	Thursday	7.30am – 1:45pm
	Friday	CLOSED – PUBLIC HOLIDAY

Cashless in 2024

Our school has now been cashless for a year; we no longer accept cash at our Finance Office, Uniform Shop or Canteen. A range of other payment options will continue to be available for students such as debit or credit card, online ordering through <https://www.flexischools.com.au/> or pre-loaded student cards (previous year's student cards are acceptable) or student ID numbers found on timetables.

I would like to thank parents and carers for preparing your children, our students, for learning each and every day by ensuring your child attends school on time, brings the necessary books and resources to school, is in 100% correct uniform and has access to food throughout the day. By doing this, we show our children how much we value their education.

As 'One Community' we will continue to work together to uphold the high standards of academia, behaviour, attendance and dress that we are renowned for.

We look forward to another exciting and productive year ahead for our Helensvale State High School community.

Yours sincerely



Karen Lindsay
Executive Principal